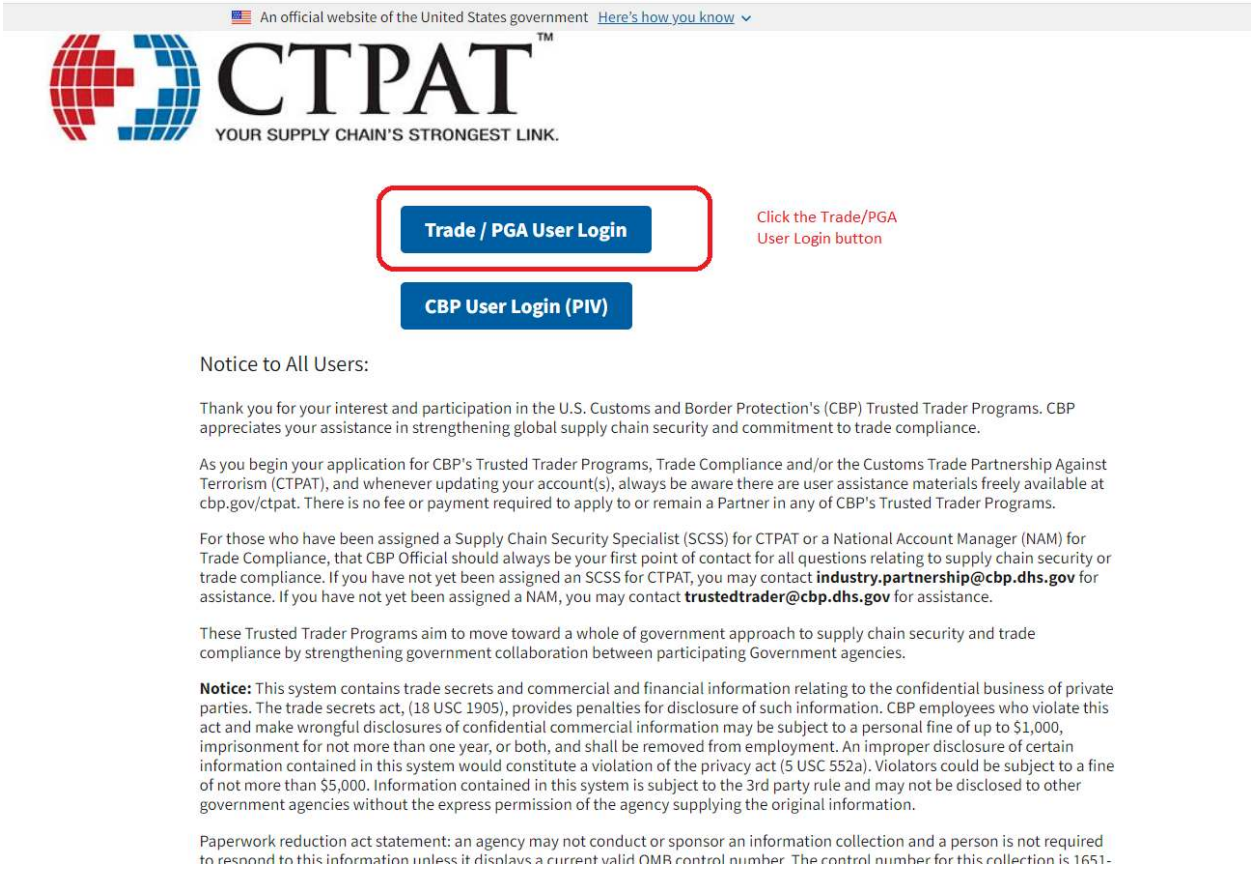
CTPAT and TC Portal 3.0 Login.gov Account Creation

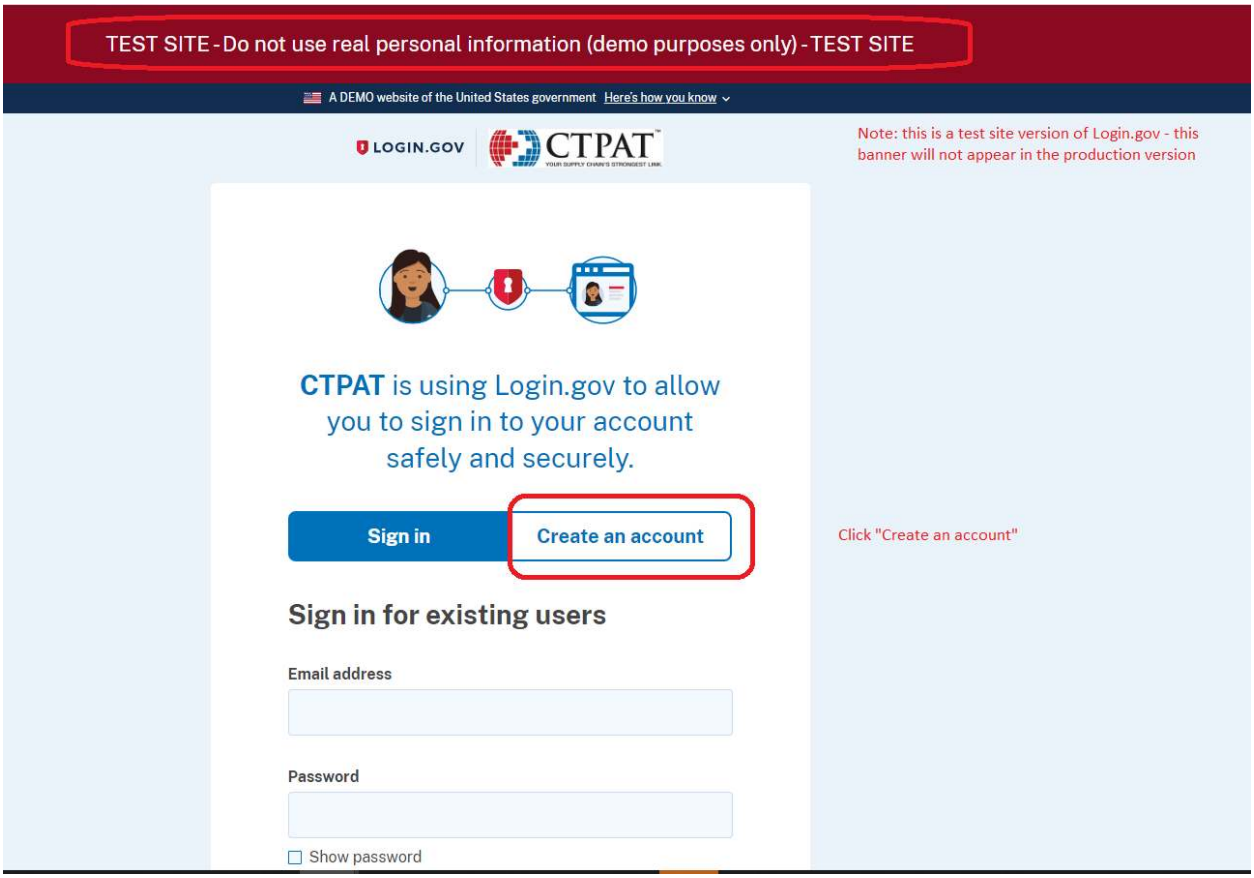
Link to Portals:

CTPAT Portal / TC Portal: https://trade.cbp.dhs.gov/ctpat/ctpat-portal-ui

Step 1- Initiate the login process:

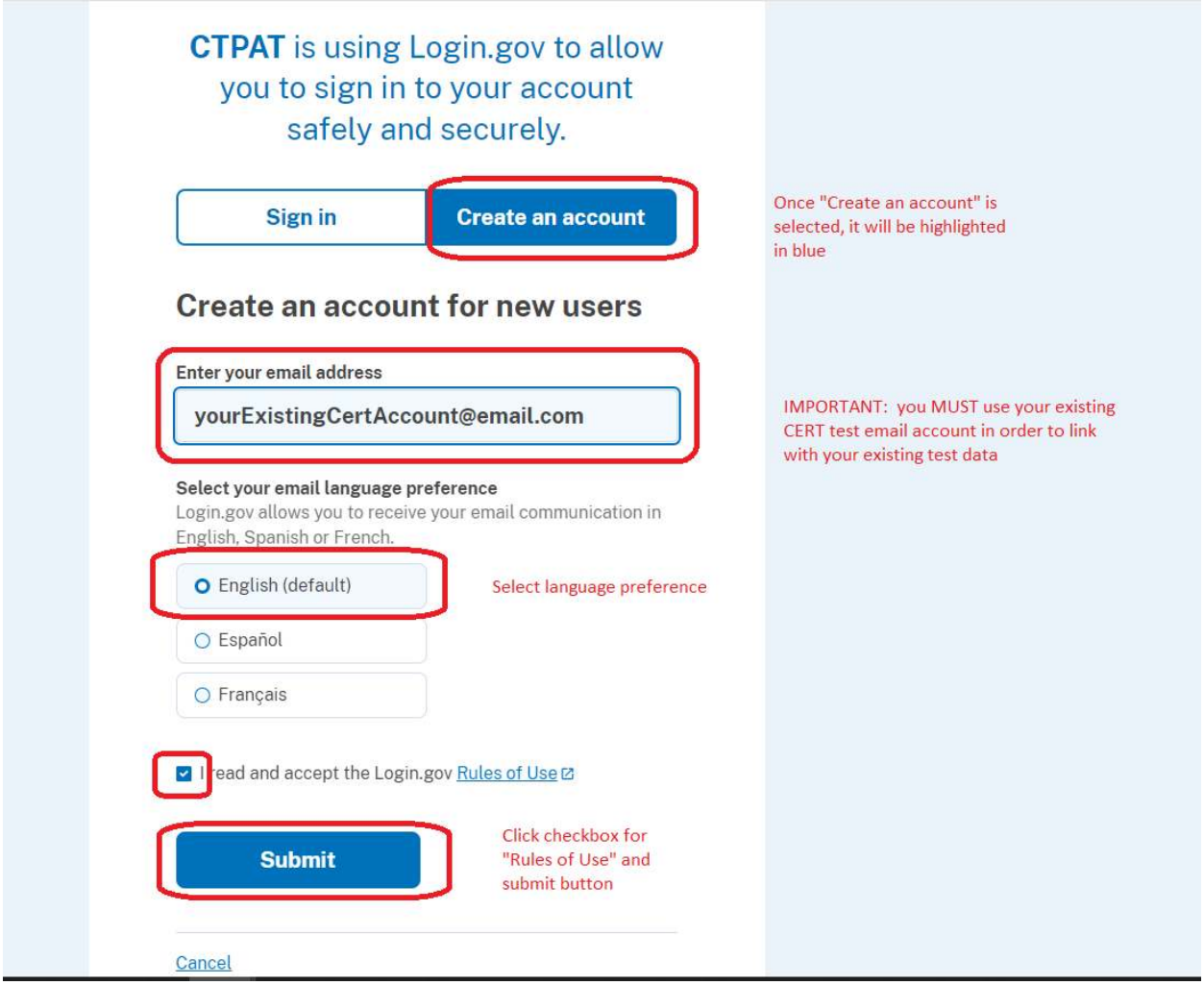


Step 2- Create a new Login.gov account:



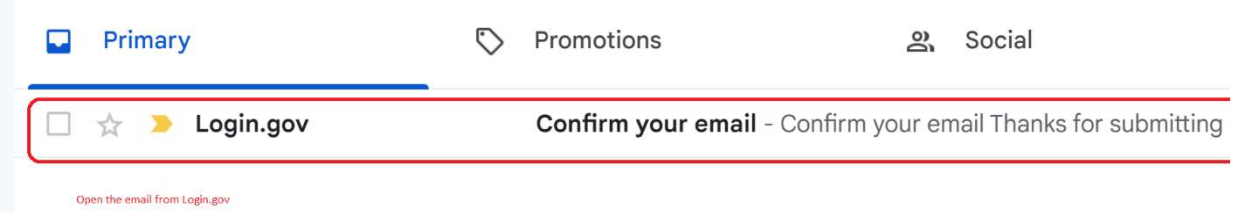
Note - Disregard red banner on instructions that says test site. This is now deployment of 3.0 Portals for both CTPAT and Trade Compliance.

Step 3 – Provide email address and email preference:

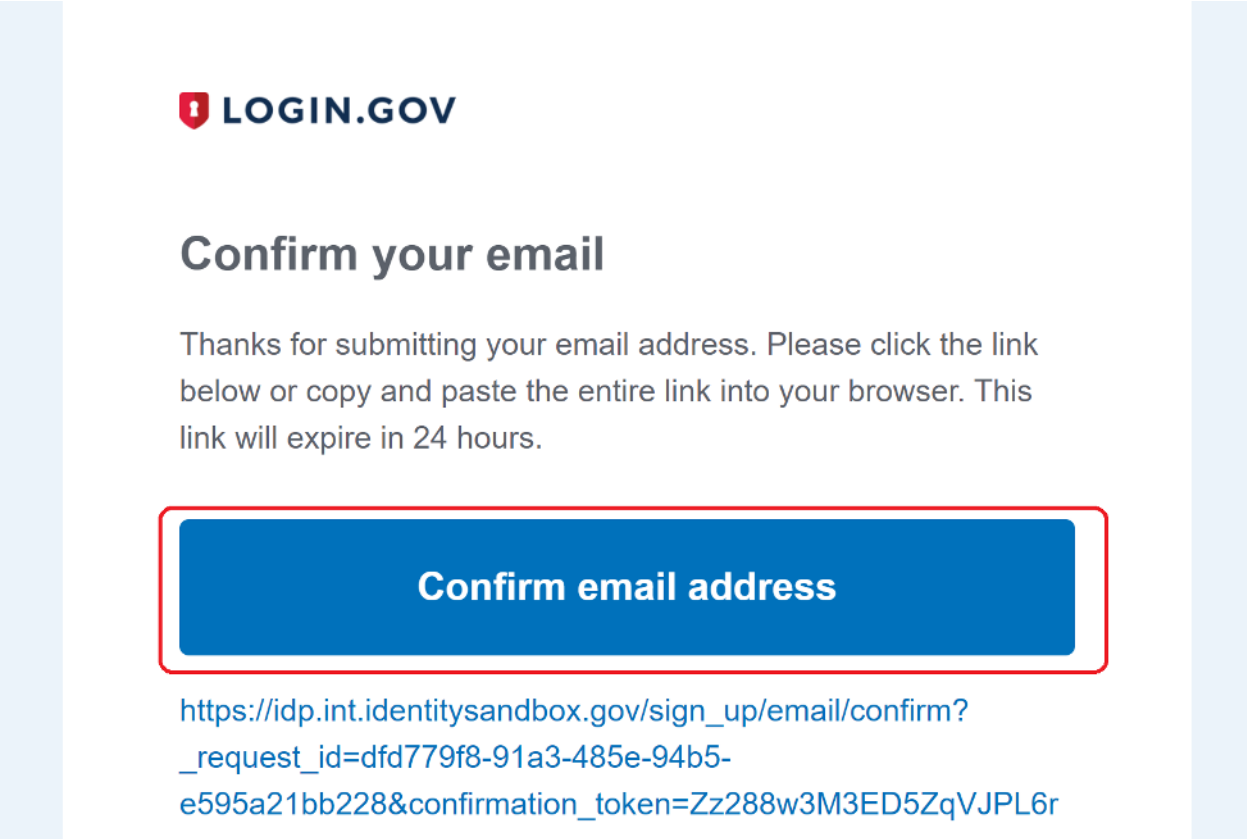


Note – Instructions say, “must use previous CERT email account”. **Disregard this statement**. You will need to use your current user email address for CTPAT and/or TC Portals. Even if you were a tester, you will need to create an account.

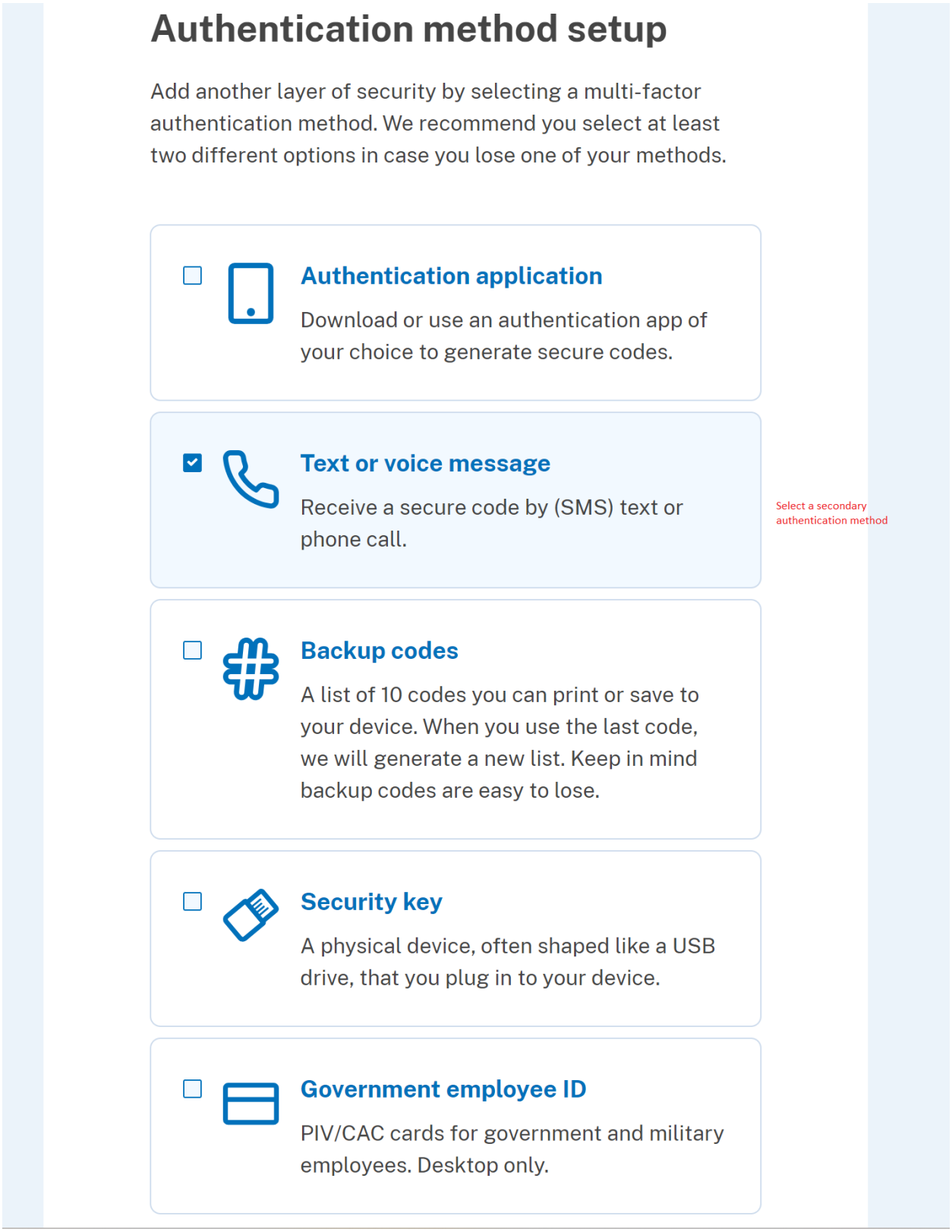
Step 4 – Check email for message from Login.gov:



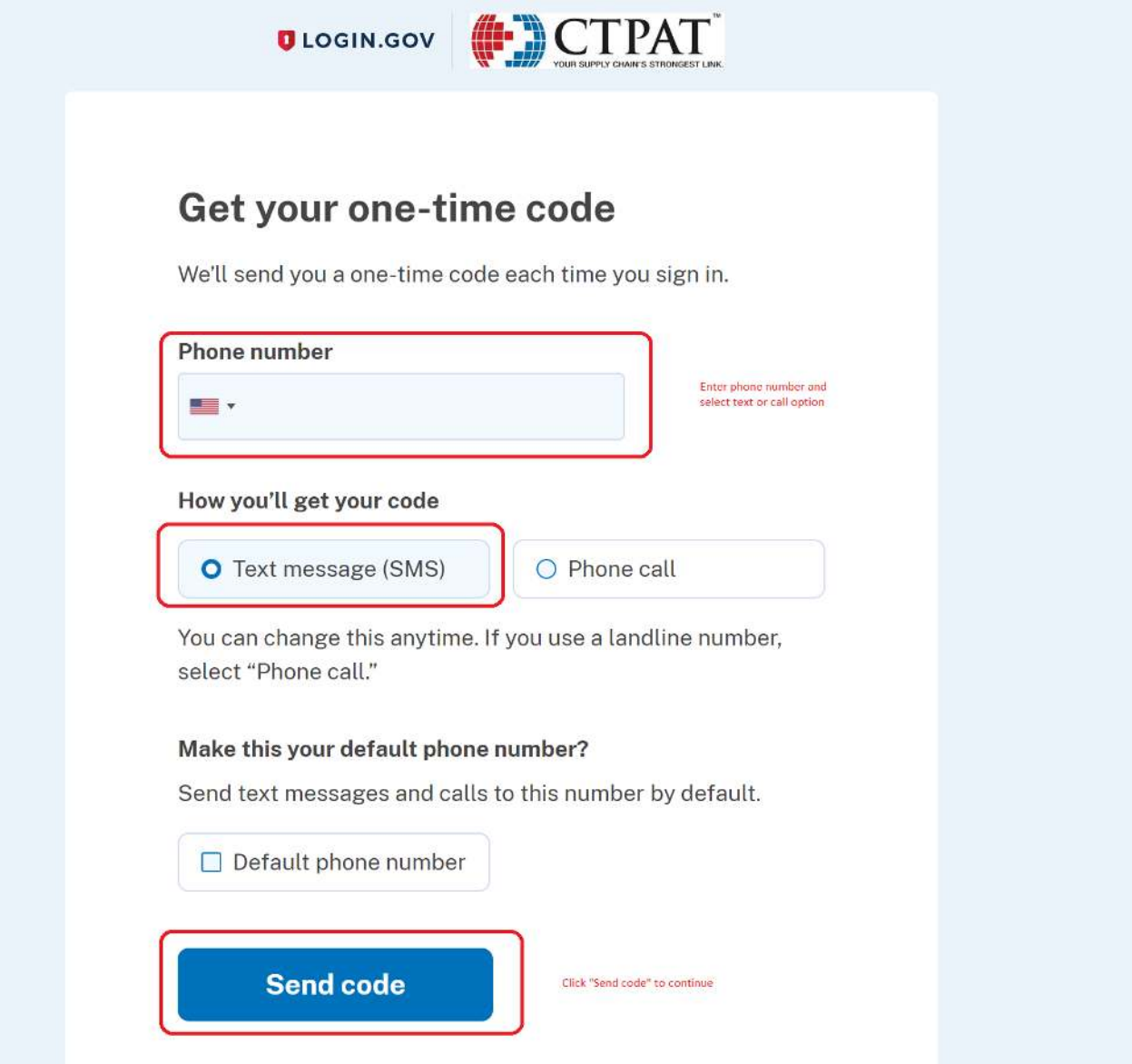
Step 5 – Confirm your email address:



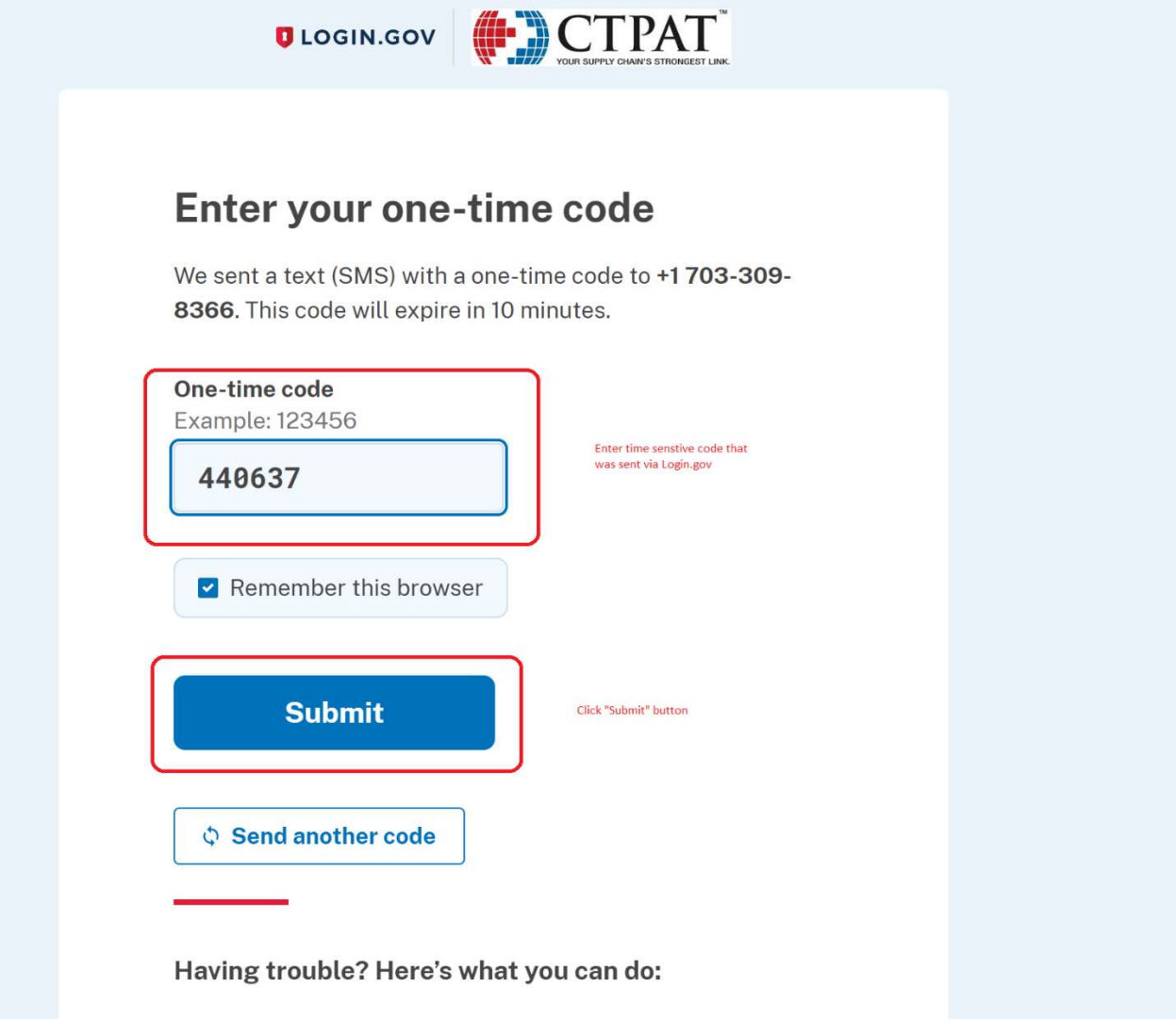
Step 6 – Choose a secondary authentication method:



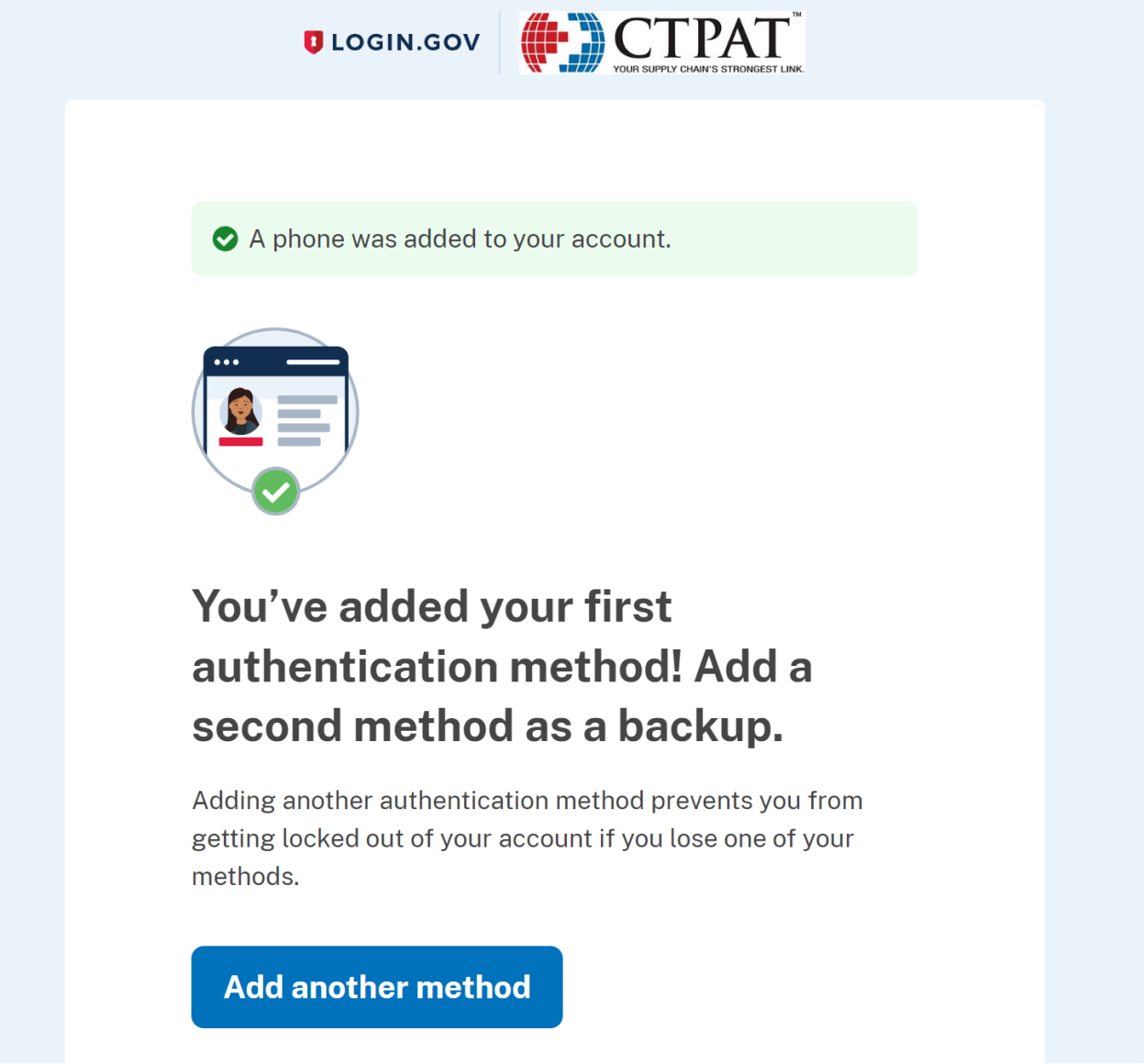
Step 7 – Enter information needed for secondary authentication:



Step 8 – Since text method was selected as secondary authentication, enter time sensitive code and continue:



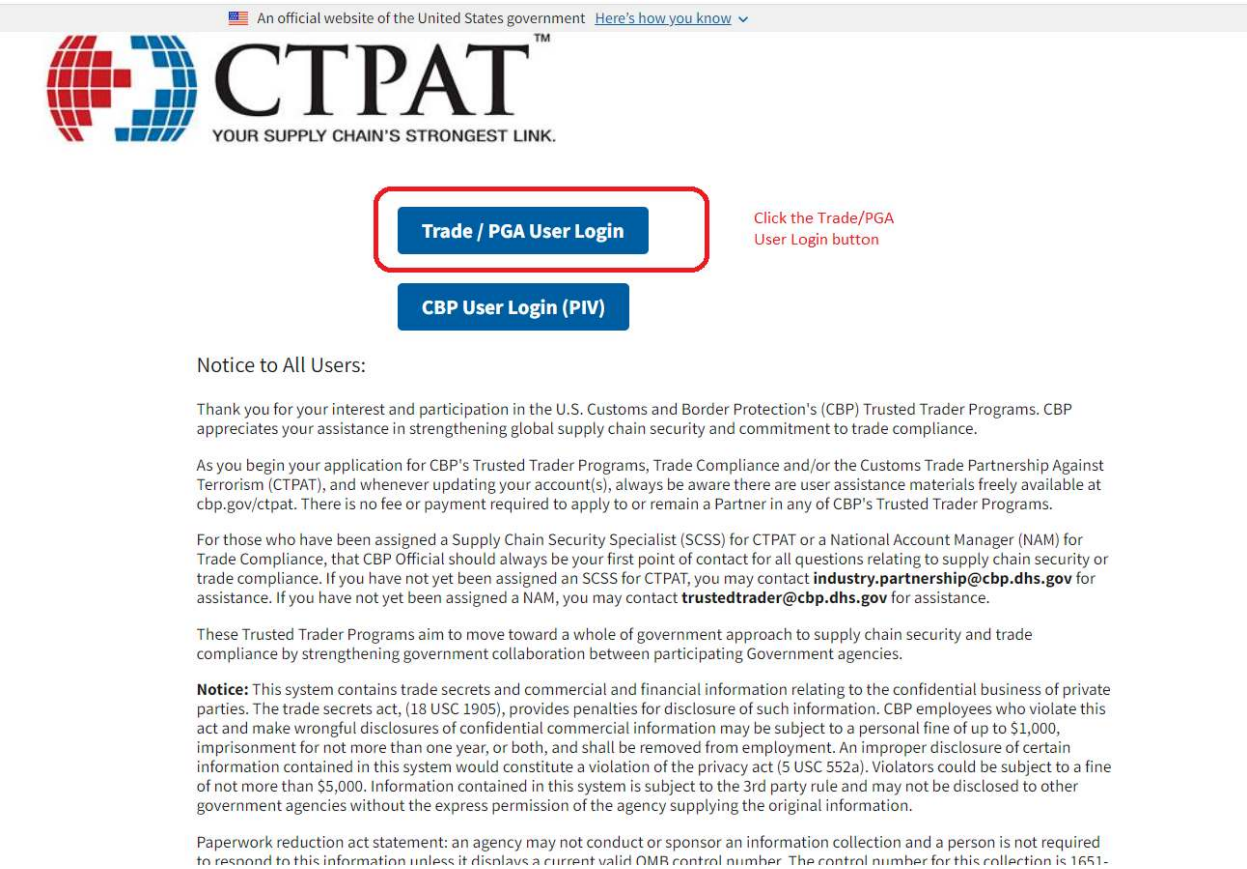
Step 9 – Confirmation your Login.gov account has been successfully created (note you can choose to add additional authentication methods):



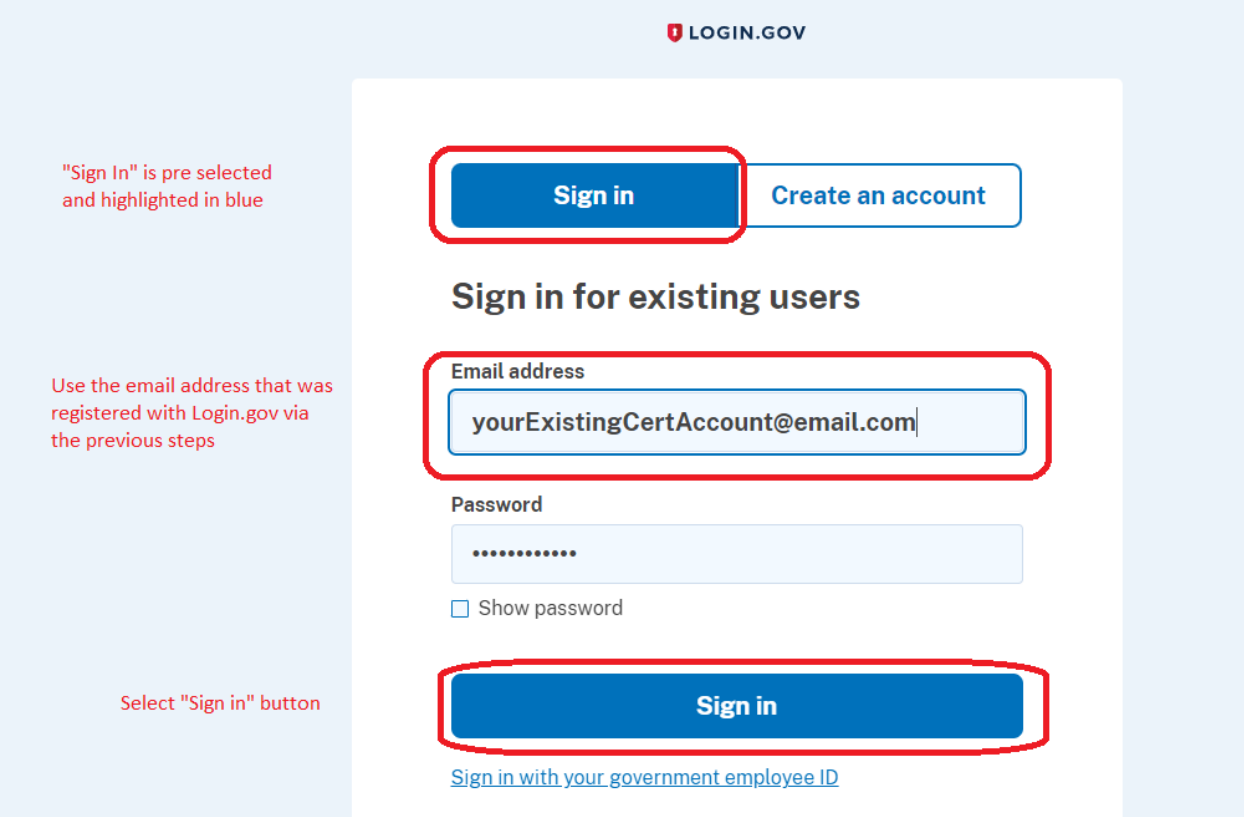
Step 10 – Return to initial login screen and select “Trade/PGA User Login” button (note: this is the same screen and button as in Step 1):

Link to Portals:

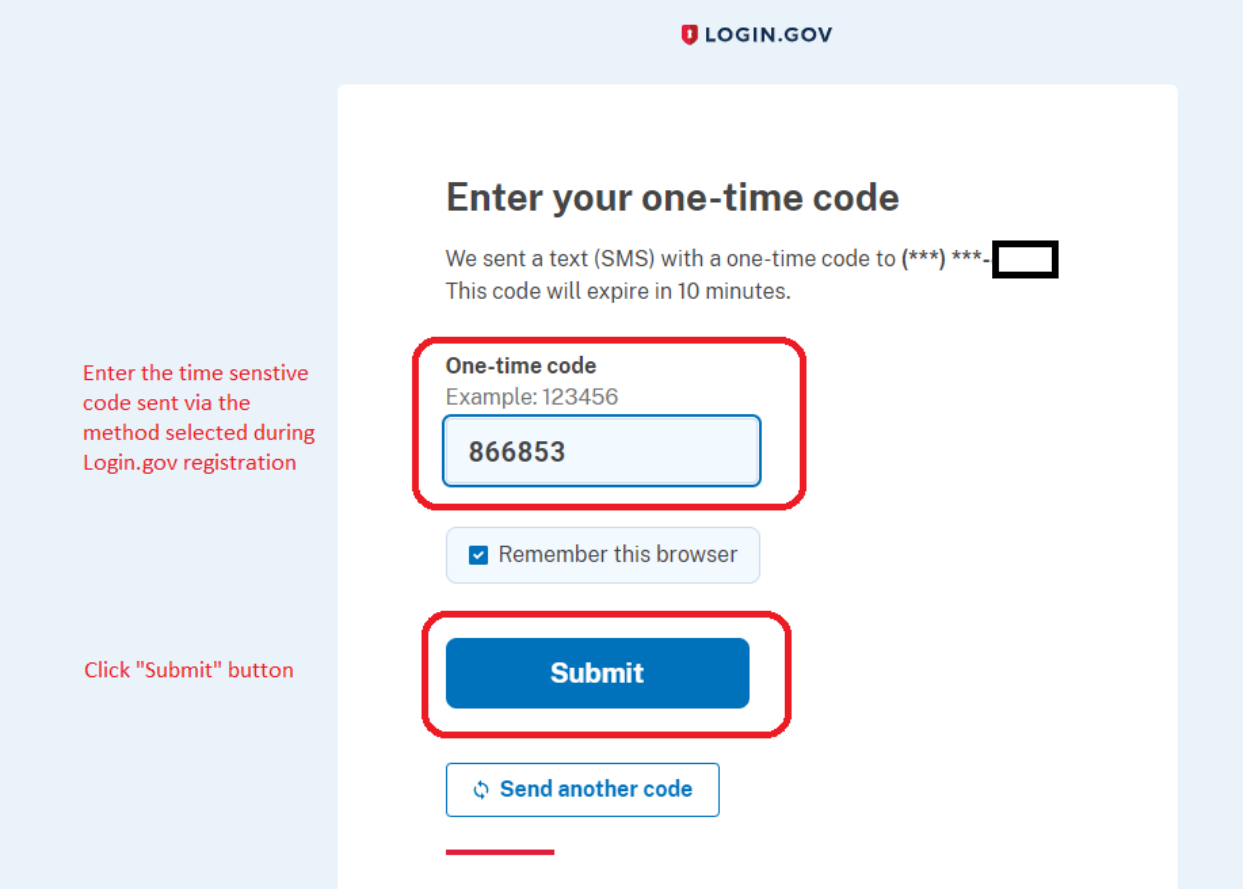
CTPAT Portal / TC Portal: https://trade.cbp.dhs.gov/ctpat/ctpat-portal-ui



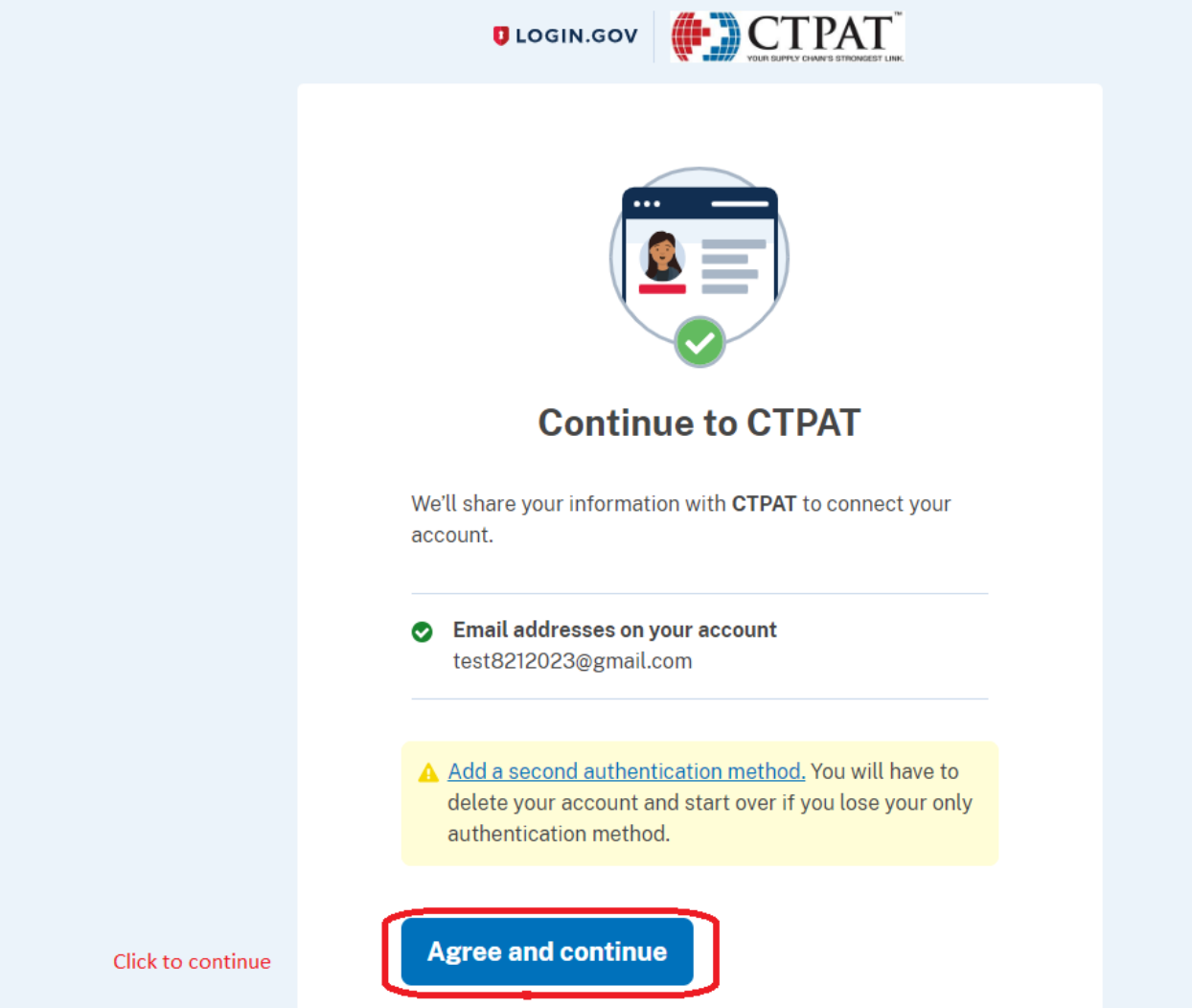
Step 11 – Select “Sign in” and enter the email address you registered with Login.gov and your password to continue:



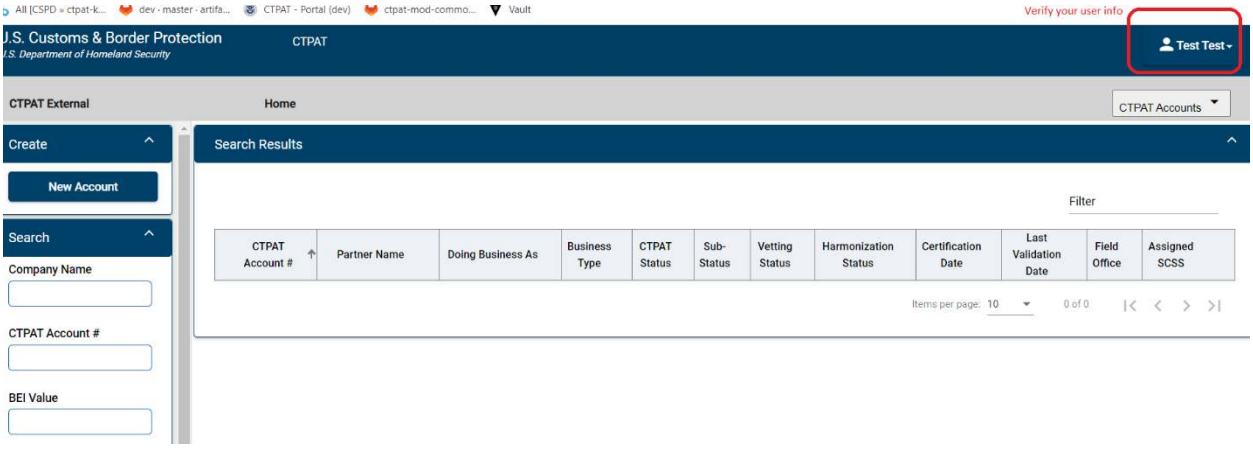
Step 12 – Enter secondary authentication information to continue:



Step 13 – Agree and continue:



Step 14 – Verify your account information on the new CTPAT portal landing page:



Initial Login Instructions:

1. Verify your account information.
2. Walk through all tabs and verify information.
3. Report any inaccurate information, issues or bugs found to: CBP's Technology Service Desk
   Email: CBP.TECHNOLOGY.SERVICE.DESK@cbp.dhs.gov
   Phone: 800-927-8729

Publication Number: 3621-0324